EurOcean services proposal for the ERVO Group –

European Research Vessels Operators

2nd Version

1. Background

The objective of the **ERVO** members is to create and maintain a forum for European research vessel operators, with special focus on research vessels and associated equipment and/or instruments.

ERVO, with its broad membership of research vessel operators representing the majority of European nations who have their own fleet of research vessels, is the ideal focal point for any organization in Europe looking for ways to communicate directly with the experts on research vessels and associated instruments and equipment, and should therefore as a Group and as individual members take every opportunity to promote the collective expertise and knowledge that **ERVO** represents.

EurOcean – The European Centre for Information on Marine Science and Technology – was created in 2002, and has presently 15 Members from 10 European countries and aims to be a focal point for information on marine science and technology in Europe. Through its "Internet Portal" (www.eurocean.org) **EurOcean** gathers, manages and provides information on topics related to marine science and technology in Europe, as for example national and European information and marine research infrastructures. In addition, **EurOcean** contributes to initiatives aiming to implement a Marine European Research Area and European Maritime Policy.

In what concerns dissemination products, **EurOcean** has a large experience in developing, hosting and updating public websites, edition areas and extranet modules as well as developing electronic newsletters and printable materials, not only for the Centre but also for the European projects and initiatives in which it's involved or supporting.

2. Context

Since 2008, EurOcean manages ERVO's website technically and in terms of contents giving also support to the flux of information between the ERVO members.

During the ERVO Annual Meetings (2010, 2011 and 2012) ways of strengthening cooperation between EurOcean and the ERVO group were discussed. In this context EurOcean sent to the ERVO group chairman (June 2010) a service proposal with the main objective to serve as

'practical first step' in the initiation of a formal cooperation between EurOcean and the ERVO group. The first proposal included four main categories: 1) Hosting and Maintenance of the website; 2) EurOcean's Membership; 3) Start packages and 4) All the services requested by the ERVO's Group Chairman.

During the 2012 Meeting (held in Azores, 8th-9th May) ERVO Group decided that the services needed by the group were the hosting, maintenance and change of the ERVO website to a new domain, with this in mind, it was requested to EurOcean to elaborate a new proposal only for those specific services.

The purpose of this document is to comply with the requests of the ERVO group.

3. Proposal – Hosting, Maintenance and domain change of the current "Public Website"

Taking into account the identified tasks EurOcean proposes the following services:

a) Acquisition of a new domain for the "Public Website" that will have one URL chosen by the ERVO Group (suggested domains: ervo-group.org, ervogroup.org, ervo-group.eu, ervogroup.eu).
b) The ERVO's website will be hosted in EurOcean's server.
c) Maintenance and content update will be performed, when necessary, upon the request of the ERVO Chairman or the ERVO's Group Members, four hours of maintenance by month will be dedicated to ERVO website.
d) ERVO's member list will be updated upon request of the chairman and information emails will be sent by the EurOcean's Office on behalf of the ERVO Chairman.

The associated cost to this proposal is 3.000€ per year, please view table 1 for associated task costs.

ERVO members will be responsible for the transfer of the annually fee upon the invoicing by EurOcean and in accordance with the list, provided by the ERVO Chairman, on the Members willing to contribute to the fee and the associated amount to be invoiced.

Table 1 – Costs associated to each task described.

Task	Associated Costs
Hosting of website in EurOcean Server*	600€
Technical and Content maintenance of website	4h*50€*12m=2400€

*Includes annual payment of specific ERVO electronic domain.